

Office Policies

Welcome to Healthy Smiles Dental. We are here to provide you with quality dental care on a personal level. We pride ourselves on proficient work and continued dental health education. We are sure that you will be please with our practice.

Our office policies are as follows:

- Payment is due at time of service.
- If you have dental insurance, we will be glad to file claims for you as a courtesy.
- If insurance applies to you, your percentage is due at time of service.
- The doctor will explain your treatment plain to you. With signing this form, you will give consent for the dentist to treat you. This is an *estimate* of your insurance.
- We do our very best to provide you with a convenient and timely appointment. If you need to cancel or re-schedule your specified appointment, **24 hours is necessary to avoid a \$25.00 charge.**
- **Children age seven and older are encouraged to come back by themselves.** Parents are able to monitor their child periodically during the procedure. This is to help us better establish a doctor-patient relationship with each child. (If this will not work for you or your child, we will gladly refer you to a pediatric office that we work with.) Please Initial _____.
- Nitrous Oxide is available upon patient request and is sometimes necessary to properly perform certain procedures.

Patient Signature _____ **Date** _____